

Covenant CRC Request for Reimbursement Form (2020-2021)

1. INFORMATION:

Who made the purchase(s)? _____ Date _____

Purchased from? _____ Amount _____ **Attach receipt(s)!**

2. ACTION: Please check one of the following so the treasurer knows what to do.

- Please reimburse the person listed above.
- Used VISA to pay for this.
- A bill is coming, please pay the bill then.
- A bill is here, please pay the bill now.

3. AUTHORIZATION: Check the appropriate Committee/Line Item and have the appropriate person (in parentheses) sign below.

- | | |
|---|---|
| <input type="checkbox"/> College Relations (Dane Hibma) | <input type="checkbox"/> Maintenance and Repairs: (Daryl Hibma) |
| <input type="checkbox"/> Council (Melissa Bailey) | <input type="checkbox"/> Music (Rebecca DeVries) |
| <input type="checkbox"/> Creation Tenders (Dave Schelhaas) | <input type="checkbox"/> Nursery (Laura Janssen) |
| <input type="checkbox"/> Education (Rebecca DeSmith) | <input type="checkbox"/> Office Expenses (Sara Ploegstra) |
| <input type="checkbox"/> Fellowship (Laura Janssen) | <input type="checkbox"/> Service & Missions (Eric Rowe) |
| <input type="checkbox"/> Food Service (Jan Bajema) | <input type="checkbox"/> Sound (Doug DeBoer) |
| <input type="checkbox"/> Liturgy & Worship (Rebecca DV, Ethan B) | <input type="checkbox"/> Young People (Len Rhoda/Joe Eggebeen) |
| <input type="checkbox"/> Sunday Evening Formation (Rebecca DeVries) | |

Signature _____ Date _____

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