

**USHERS ARE MEMBERS WHO HELP WORSHIPPERS FIND SUITABLE SEATING AND ASSIST IN SMOOTH AND EFFICIENT TRAFFIC FLOW.**

**When serving as usher we ask that you please...**

- be prompt. Arrive at church 15-20 minutes prior to the service. This will allow time to check the bulletin for special seating needs: choir seating, special groups—i.e. Cadets/GEMS, or Council seating for Communion.
- decide which usher takes which aisle...
- wear a smile and your nametag—it helps visitors and new members.
- make sure worshippers have a bulletin.
- encourage people to move to the end of the row, especially when a full-house is anticipated. When adding people to a partially filled row, ask those already seated to move over and indicate how many seats you need. (It's a good practice when returning to the back of the sanctuary to scrutinize the rows to determine the number of vacant spaces.)
- be sensitive to special seating needs, i.e. the elderly or those with physical limitations—find chairs with arms to be helpful.
- refrain from setting up additional seating in the fellowship hall until the main auditorium, including the old stage AND balcony are full.
- remain in the rear of church 5-10 minutes after the service begins to direct latecomers. When seating latecomers please be sensitive to those who are already worshipping. **Please wait to seat them until the singing of the first song.**
- be helpful to everyone in what ever way you can.

**If you are unable to serve on a particular Sunday, it's important that you find your own replacement.  
There are assigned substitutes you can try first.**

**Thanks for serving in this way!**